

Single Member Cabinet Decision

**Executive
Forward Plan
Reference**

E3478

Housing Services Charging Policy 2023

Decision maker/s	Cllr Matt McCabe, Cabinet Member for Built Environment and Sustainable Development
The Issue	Housing Services provide statutory and non-statutory services where reasonable costs can be recovered. The Housing Services Charging Policy, the most recent version of which was adopted in 2020, details which services are subject to a charge and how the charges will be calculated and recovered. This policy has been updated and includes revised charges.
Decision Date	11 th December 2023
The decision	The Cabinet Member agrees that the Housing Services Charging Policy 2023, attached in Appendix 1 of the report, is adopted.
Rationale for decision	The rationale of the uplifted charges is supported by the following principles. Firstly, that it is either a statutory requirement or reasonable to make the charge. Secondly, that the costs are set at recovering some, or all, of our expenditure associated with the activity which have increased, rather than generating a surplus. Finally, that the charges are articulated in a policy that is clear, accurate and freely available.
Financial and budget implications	The charges are set to recover reasonable costs and therefore the impact of the revised charges is budget neutral.
Issues considered	Customer Focus; Human Resources; Other Legal Considerations
Consultation undertaken	Cabinet colleagues; Staff; Section 151 Finance Officer; Monitoring Officer
How consultation was carried out	Meetings and discussion including of report and HMO Licensing cost model.
Other options considered	None
Declaration of interest by Cabinet Member(s) for	None

decision:	
Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	None

Name and Signature of Decision Maker/s	Cllr Matt McCabe
Date of Signature	11 th December 2023

Subject to Call-in until 5 Working days have elapsed following publication of the decision